



Musician's Handbook

2011/2012 Season

This handbook is designed as a guide for musicians and their parents/guardians and describes the activities and expectations that are part of their membership in the Kawartha Youth Orchestra.

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About the Kawartha Youth Orchestra

A Brief History

Since its inception in 2002, Kawartha Youth Orchestra [KYO] has drawn members from as far as Haliburton, Bancroft, the City of Kawartha Lakes, Campbellford, Madoc and Cobourg. Admission is by audition only, and rehearsals are Saturday mornings from September to the beginning of May under the baton of Music Director **Michael Newnham**. Opportunities to perform include three main concerts, with day trips for outreach concerts for students at regional schools. Previous year's members have also enjoyed field trips to hear professional orchestras such as the Kirov Orchestra, Budapest Festival Orchestra and the Toronto Symphony.

Mission Statement:

To be a community youth symphony orchestra that generates, sustains and celebrates outstanding young musicians.

Membership with the KYO is a great way to play music and share it with other like-minded music lovers. Many KYO alumni have moved on to advanced study in music performance programs in some of the finest music schools in the country. Wind coach **Scott Wight** accounts for his commitment as a coach in terms of his own musical experience. "I grew up in Peterborough. The KYO is what I wanted when I was a kid, but never had. If this orchestra had been around then I would have absolutely loved it!" Young musicians from 12 to 24 are invited to apply each year, either in Spring or Fall.

The Kawartha Youth Orchestra gives young musicians of the Kawartha Region the opportunity to learn symphonic music and perform in an orchestral ensemble. Under the direction of Music Director and professional instrumental coaches, the KYO offers young musicians an advanced level of instruction and a quality orchestral experience in Peterborough while enjoying the camaraderie of other young people.

The KYO is the winner of:

The 2007 Kiwanis Club of Peterborough - Club President Award; The 2007 H.S. Dunham Memorial Award and Trophy; and The OMFA 2007 Ontario Provincial Finals - Orchestra Competition

Artistic & Administrative Staff

Michael Newnham, Music Director

Award-winning Michael Newnham is one of Canada's busiest conductors, and frequently conducts on either side of the Atlantic. Mr. Newnham has conducted many orchestras and opera companies throughout Poland, Slovakia, Italy, South Korea, as well as his native Canada. He will return to Poland in March 2012, his first trip since residing there, to conduct the Sudecka Philharmonic Orchestra.

Michael is the founding conductor of the Kawartha Youth Orchestra, which celebrates its 10th anniversary this year. He also holds the Music Director posts at Symphony New Brunswick, Northumberland Orchestra (Cobourg, Ontario), and Peterborough Symphony Orchestra, and is on the faculty as conductor and coach for Music at Port Milford, a chamber music camp for string players. He also taught for two years as Guest Professor and Orchestra Conductor at Taegu-Hyosung University in South Korea in the late 90s. Michael Newnham served as a trombonist with the Kitchener-Waterloo Symphony and the Toronto Symphony Orchestra. He studied conducting at Chopin Academy of Music in Warsaw, Toronto's Royal Conservatory of Music, Indiana University and The Banff Centre.

Witold Swoboda, String Coach

Swoboda holds a Masters Degree in Violin Performance from the Cracow Academy of Music in Poland. Formerly a member of the Polish Radio and Television Orchestra and the Cracow Philharmonic Orchestra, Swoboda also taught at Algoma University, Mohawk College and prestigious international music camps. Swoboda is the founder and artistic director of the International Chamber Music Workshop in Pulawy, Poland and Peterborough's *Accademia Musica*.

Scott Wight, Wind Coach

Wight is the principal clarinetist of the Peterborough Symphony Orchestra. He studied clarinet performance at Wilfrid Laurier University and Indiana University. He also enjoyed tenure as a Resident Artist at the Banff School of Fine Arts and performs in a number of professional and semi-professional ensembles.

Zuzanna Chomicka-Newnham, Cello Coach

Zuzanna holds a Master's Degree in Cello Performance from the Chopin Academy of Music in Warsaw, Poland. She was a member of the Polish Radio Orchestra, and taught cello at the Taegu-Hyosung University in South Korea. She enjoys a successful career as the principal cellist of the Peterborough Symphony Orchestra, as an ensemble performer, and as a private cello teacher on staff at Peterborough's *Accademia Musica*.



Administrative Coordinator, Tori Owen

Tori's professional experience encompasses many years as a professional musician as well as an arts administrator in this region with a client roster that includes Market Hall, 4th Line Theatre and the Peterborough Symphony Orchestra. She joined the KYO staff in May of 2009 and also teaches oboe in Peterborough when she isn't performing or enjoying family life with husband, Michael Taylor & Violet.

Governance

The Kawartha Youth Orchestra is a non-profit corporation and a member of Orchestra Canada. The orchestra is governed by a volunteer Board of Directors that consists of a President, Vice President, Treasurer, Secretary and 3 additional directors. The Music

Director is an ex-officio member of the Board of Directors, as is the orchestra-elected Musicians representative. All members of the Board of Directors are elected by the general membership to serve for three years and may be elected for more than one term. Elections for the Board are held at the Annual General Meeting. A Constitution is set in place and is available for perusal.

Concerts

The **KYO 2011/2012** season consists of three main concerts. These concerts are held at the Market Hall Performance Centre (December 4, February 26, May 13), starting at 3pm.

In addition, the KYO will also perform **Outreach concerts at various Kawartha Schools – tentative dates of February 27th and May 14th**. This season, we will be presenting our first fundraising event, the **Feast for the Senses Gala on November 5th** at Market Hall Theatre. This may include some chamber music performances by our members.

KYO Members and Parent Responsibilities

Volunteering

Parents & Family Volunteer Opportunities

The KYO is primarily run by volunteers, and most of these wonderful people are family and friends of the KYO members, just like you! The KYO encourages active participation of parent or family volunteers in the activities and maintenance of the orchestra. The following volunteer needs are typical for a KYO season:

Board of Directors	Gala event volunteers
Music librarian	Stage Crew
Postering	Development Committee
Concert Reception	Wreath Sales Coordinator
Concert Production	Shop & Support Coordinator

Parents are also asked to refer to the Volunteer Opportunities document in your Musicians package folder for details, and volunteer for at least one concert during the season.

Musician Volunteer Opportunities

KYO members have a unique perspective as musicians, and have some opportunities to expand their knowledge and experience by participating in one or more of the following volunteer projects: *(see also the Volunteer Opportunities document in your Musicians package folder)*

Programme Notes Contributor	Facebook Friend
Postering	Musician Board Rep
Chamber Music Outreach Group	

For High School Students:

Since all high school students are required to fill a community involvement volunteer hours mandate of 40 hours in order to graduate, the KYO is a great place to get your hours

in a fun and interesting way. The school boards will allow one hour of volunteer participation for each concert a musician performs with the KYO, (with a KYO signature) and there are other opportunities to get your hours with the KYO as well – please refer to the Volunteer Opportunities document in your Musicians package folder.

Rehearsals/Concerts

Attendance

Kawartha Youth Orchestra members *must faithfully attend all rehearsals and concerts*, unless prevented by illness or other serious reason. Members must also include their orchestra music in their home practice routine on an ongoing basis. Those failing to do so, may jeopardize their membership in the orchestra. Attendance is taken by the **Administrative Coordinator, Tori Owen**. If you know in advance that you cannot attend a rehearsal or sectional, sign the *Attendance Book* that is in her possession and include the reason for your absence. For last minute absences, call her at **931-7539**.

Rehearsal Procedures

Most rehearsals and dress rehearsals will be held at Sadleir House, which is at 751 George Street North. They are regularly held from 2pm to 4:30 p.m. (See the attached Calendar for dates and exceptions.) We now own some professional-quality music stands for rehearsals concerts. Below are the procedures for a typical rehearsal:

1. It is the responsibility to all KYO members to be aware of all rehearsal and concert dates. (See the “Rehearsal & Concert Calendar” in your Musician’s Folder)
2. Musicians are expected to assist in setting up chairs and music stands before the rehearsal.
3. Musicians are expected to be in their seats 10 minutes before the scheduled start of each rehearsal. At this time, attendance will be taken, announcements will be made and the orchestra will tune.
4. The orchestra is tuned by sections. You must play *only* when your particular section is tuning. Please do not practice during this time.
5. During rehearsal, musicians must stop playing immediately when stopped by the conductor. Talking is not permitted, since it is disturbing to your fellow musicians. When the conductor is working with another section, please be courteous and remain quiet.
6. It is important for each member to come to rehearsals prepared with a pencil and eraser to make any changes to bowings, fingerings, breath markings, tempo markings, etc.
7. Each rehearsal normally includes a 10-15 minute break. Breaks will fall halfway through the rehearsals.

Snacks

Everyone is assigned a date on the “Snack List”, which is included separately in your Musician’s Folder. Please make note of yours, and bring drinks (e.g. water or juice boxes) and a food item (e.g. fruit, vegetables, cookies, muffins, etc.). If you need to switch your

date, contact another player on the "Membership List" which is also a separate document in your Musician's Folder.

Sectionals

For the wind and brass players, the rehearsal will be preceded by a one-hour wind sectional, as described in your sectional calendar. Similar timing is allocated for percussion sectionals. Cello String sectionals also occur at Sadleir House preceding rehearsal, but are not at regular times: please see string sectional calendar. String sectionals will be held at Trinity United Church from 7:15 to 8:15 p.m. on Mondays. These are also described in the appropriate calendar.

Individual Practice & Listening

Kawartha Youth Orchestra members are expected to regularly include orchestra music in their daily practice routine at home to maintain the high standard of performance that is expected of each member. This is a requirement and failure to meet this may result in being dismissed from the orchestra. As well, KYO members must also listen to recordings of our concert repertoire performed by professional ensembles. One of the wonderful benefits of membership in the orchestra is access to the online NAXOS listening library. Visit their website at www.NaxosMusicLibrary.com and log in with:

Username: **kawyouthorch** Password: **kawyouthorch**

(Please note - a limited number of people can use the service at once, so when you are finished please click the "LOG OUT" button)

Musicians are responsible for the music and folder in their possession; lost scores or folders will be replaced at the musicians' expense. A refundable \$50 music deposit is also required, which should be postdated **May 31, 2012**. If the Orchestra member's music folder and all music are returned to us at the last concert, the cheque will be promptly returned.

Concert Dress and Deportment

Musicians are required to maintain the following **dress code** for all KYO performances:

Ladies - Black skirt or dress pants; white blouse or sweater; black tights, pantyhose or socks and black dress shoes. Modest and conservative attire is required for all performances. For ladies, skirts should be knee length or lower; jewelry and other accessories should be kept to a minimum.

Gentlemen - Black dress pants; white shirt or sweater; black dress shoes and black dress socks

There is a mandatory sound check for all members from 1:15 p.m. to 2:15 p.m. on the day of the concert. A professional attitude is a requirement at all times during rehearsal and performances. Out of respect to the conductor and fellow musicians, members are asked to not engage in disruptive behaviour during concerts or rehearsals (e.g. talking, arriving late or unprepared, failing to pay attention to the conductor).

As a member of the KYO, *each musician is an ambassador to the community* and from time to time they may have an opportunity to speak about the KYO in conversation or otherwise. To assist in promoting the KYO in our community, we appreciate that our musicians carry their professional attitudes with them, and when they are asked for information they don't have off hand, we ask that they refer queries to the Administrative Coordinator, Tori Owen at 931-7539. Occasionally, the KYO requires the use of musician photos for marketing and promotion, and has opportunities to feature individual musicians in the media. Please fill out the "Musician Publicity Form" found in the Musician's folder and submit with your "Membership Form."

Auditions

KYO members are required to re-audition every year at the spring auditions, which occur shortly after the final concert. (This date changes each year) Membership in any given season does not guarantee membership in the following season without a successful audition. Fall auditions are only for new KYO candidates. For more information or to arrange an audition, contact Tori Owen at 931-7539 or by email at info@thekyo.org.

Membership Fee

Membership fee covers musical direction, rental of concert and rehearsal space and use of all music through the year. Fees for the 2009/2010 season are \$350 again this year, and due at the "Welcome KYO Day" parents' meeting on Saturday, September 26th, 2009 which is located at the Stewart Farm. Cheques must be made payable to the Kawartha Youth Orchestra, and can be made in three different ways:

1. A cheque for \$400 made out on September 25th
2. A \$200 Membership deposit on September 25th, and post-dated cheque for \$150 (dated Feb 1)
3. A cheque for \$50 (Sep 25) and 6 post-dated cheques \$50 of each (Oct 1, Nov 1, Dec 1, Feb 1, Mar 1, Apr 1)
4. Application to the Michael Townsend Memorial Bursary

Financial Assistance

The KYO can offer to financial assistance programs to help families who may be struggling to meet the Musicians fees.

1. The Michael Townsend Memorial Bursary has generously supported the KYO with assistance for use by families in need to subsidize member fees and occasionally private lessons. If you require financial support please use the attached Assistance Request application and submit it to us at the address below. The board will consider requests individually.
2. The City of Peterborough Recreation Department has a "Subsidy for Youth" program whereby qualified families can receive \$200 from the City toward the membership fee. If you think that your family may qualify for a financial subsidy, phone Wendy Mackay at 742-7777, extension 1827 or 1873. She will have forms for you to complete to be considered for this subsidy. This program is a more formal affair which would require that you produce proof of income.

Fundraising

As Musician fees and concert tickets only support a fraction of the costs to run an orchestra, participation in our fundraising activities is mandatory. Please provide post-dated cheques to cover the minimum sales amounts of the three activities, as follows:

1. Ticket Selling

Each member's family is required to sell **at least five (5) full-priced tickets per concert**. We encourage you to invite family, friends, teachers, etc. To this end, we ask each family to provide:

- a cheque for \$75 postdated December 4, 2011
- a cheque for \$75 postdated February 26, 2012
- a cheque for \$75 postdated May 13, 2012

(If your family sells more than seventy-five dollars worth of tickets for each concert you need hand in only the amount over \$75. *Please note: families with more than one KYO member only need to sell 5 tickets total*)

Concert ticket prices are as follows:

Pre concert prices: General Admission \$15; Youth \$5

At door prices: General Admission \$20; Youth \$5; Welcome Pass \$5

2. Wreath sales

Please provide a cheque for \$60 postdated January 1, 2012

(If you sell more than 10 wreaths and/or garlands the cheque will be returned to you.)

3. Shop and Support

Please provide a cheque for \$75 postdated May 7, 2012

(Shop and Support is a retail gift card program. A \$100 gift card costs you \$100. When you purchase a card for \$100, the KYO receives 2% or 3% of that purchase. There will be more information available at the parent meeting. If you participate in this program your cheque will be returned to you.)

Contact Information:

Kawartha Youth Orchestra

www.thekyo.org

P.O. BOX 53, 150 King St.

Peterborough, Ontario K9J 6Y5

Tori Owen, Administrative Coordinator

705.931.7539

info@thekyo.org

Appendix A

KAWARTHA YOUTH ORCHESTRA SHOP & SUPPORT ORDER FORM

Support the KYO through your everyday shopping, budgeting and gift-giving!

We all buy groceries and gas every week, so why not have the retailers we support donate to the KYO on our behalf? The cost will be theirs, not ours. The vast majority of local stores (with the exception of Walmart & Costco) subscribe to Shop & Support, which means that we can all use our regular shopping to help fund the KYO.

Each KYO family is requested to pledge to raise \$75 through Shop & Support this year and to supply us with a cheque for this amount dated May 1st 2012. The KYO will place orders for shopping cards every two weeks (see calendar below). To make it easier for our families to use this fundraiser, we are introducing a system where families decide at the beginning of the year which cards they wish to order every two weeks from September to Christmas, and write postdated cheques (dated at the delivery dates on the calendar below) payable to the KYO to cover the cost of these orders. We will invite you to renew your batch of orders and provide a new set of postdated cheques in January to cover the Shop & Support orders placed in 2012. We have found that families find it simpler to commit to an arrangement made at the beginning of the year involving a set of post-dated cheques than to a system of being regularly reminded and asked to provide cheques during the year.

Please look over the attached list of stores/gas stations and select those where you spend money every week. At a conservative estimate, if you can see yourself spending \$200 every two weeks on groceries and gas (combined), you will raise \$5.50 per order for the orchestra. Multiply that amount by the 16 Shop + Support orders being placed by KYO this year and you arrive at a figure of \$88 raised by your family. Please fill in the shopping card amounts you feel you can comfortably use on the attached order form for the retailers of your choice. **Every two weeks, the combination of cards you specified will be ordered on your behalf and an envelope containing the shopping cards you ordered will be delivered to you at rehearsal one week later.** Your cheque will not be cashed until your cards have been delivered to you.

Should you wish to order extra cards at those times when you need to spend more (e.g. to buy Christmas gift cards, cinema/restaurant tickets for family celebrations, birthday outings, clothing, etc.), your fortnightly order can be expanded to accommodate them. An email to Margaret Bleszynski (margaretbleszynski@hotmail.com) giving details of the additional cards you need is all that is required.

Simply purchase your Shop & Support cards by completing the order form below, specifying the denomination and quantity of each retailer gift card/certificate you need. Families who buy shopping cards and raise the required \$75 by the end of the year will have their \$75 pledge cheque returned to them in May 2012.

SHOP + SUPPORT ORDER CALENDAR FOR 2011-2012

2011		2012	
ORDER DATES	DELIVERY DATES	ORDER DATES	DELIVERY DATES
Sept 25	Oct 2	Jan 8	Jan 15
Oct 2	Oct 9	Jan 22	Jan 29
Oct 16	Oct 23	Feb 5	Feb 12
Oct 30	Nov 6	Feb 19	Feb 26
Nov 13	Nov 20	Feb 26	Mar 5
Nov 27	Dec 4	Mar 19	Mar 26
Dec 4	Dec 11	Apr 2	Apr 9
		Apr 16	Apr 23
		Apr 30	May 7

KAWARTHA YOUTH ORCHESTRA SHOP & SUPPORT ORDER FORM

ORDER SUBMITTED BY: (FIRST NAME, LAST NAME)

DAY TIME TEL. NO.

ORCHESTRA MEMBER'S NAME:

PARENTS' e-mail:

WITH HUNDREDS OF PLACES TO SHOP, IT'S EASY TO SUPPORT THE KYO EVERY DAY!

CHECK OVERLEAF FOR THE LIST OF STORES TO ORDER FROM.

SHOP & SUPPORT CARD SELECTED	VALUE	QUANTITY	\$ TOTAL

AUTHORISED SIGNATURE:

DATE:

EVERYDAY (GROCERY, PHARMACY & MORE)

1. GIANT TIGER..... \$25/\$100 - (3.5%)
2. LOBLAWS / NO FRILLS / VALUMART/ INDEPENDENT
..... \$25/\$50/\$100/\$250 - (3%)
3. M & M MEAT SHOPS +..... \$10/\$25 - (3%)
4. METRO / DOMINION / ULTRA..... \$25/\$50/\$100 - (3%)
5. PHARMA PLUS / REXALL +..... \$25/\$100 - (5%)
6. SECOND CUP..... \$25 - (3%)
7. SHOPPERS DRUG MART..... \$25/\$50/\$100 - (3%)
8. SOBEYS / IGA / PRICE CHOPPER / FOODLAND/
FOOD TOWN..... \$10/\$25/\$50 - (3%)
9. STARBUCKS..... \$25 - (5%)
10. ZELLERS..... \$25/\$50/\$100 - (3%)
11. WALMART..... \$25/\$50/\$100 - (2%)

GAS, AUTOMOTIVE & CONVENIENCE

12. CANADIAN TIRE / GAS BAR..... \$10/\$25/\$50/\$100 - (4%)
13. ESSO..... \$25/\$50/\$100 - (2%)
14. PETRO-CANADA GIFT CARD..... \$25/\$50/\$100 - (2%)
15. SHELL / TURBO / BEAVER / PAYLESS..... \$20 - (1.5%)
16. ULTRAMAR..... \$25/\$50/\$100 - (2%)

DEPARTMENT STORE

17. ZELLERS/HBC / THE BAY..... \$25/\$50/\$100 - (3%)
18. WALMART..... \$25/\$50/\$100 - (2%)
19. SEARS..... \$25/\$50/\$100/\$500 - (3%)

BOOKS, ELECTRONICS & ENTERTAINMENT

20. BEST BUY..... \$25/\$50/\$100/\$250/\$1000 - (2%)
21. BLACK'S PHOTO..... \$25/\$50 - (5%)
22. BLOCKBUSTER..... \$5/ \$10 - (5%)
23. CINEPLEX / FAMOUS PLAYERS / GALAXY GIFT CARD..... \$10 - (5%)
24. FUTURE SHOP..... \$25/\$50/\$100/\$250/\$1000 - (2%)
25. HENRY'S CAMERAS..... \$50 - (2%)
26. HMV..... \$5/\$10/ \$25 - (2%)
27. ROGERS VIDEO..... \$10 - (5%)
28. STAPLES BUSINESS DEPOT..... \$25/\$50/\$100/\$250 - (3%)

HOUSE & HOME

29. THE BRICK / BRICK MATTRESS STORE..... \$100/\$500/\$1000 - (1.5%)
30. CANADIAN TIRE..... \$10/\$25/\$50/\$100 - (4%)
31. HOME DEPOT..... \$50/\$100/\$250/\$1000 - (2%)
32. HOME HARDWARE / FURNITURE..... \$25/\$50/\$100/\$1000 - (3.5%)
33. HOME OUTFITTERS..... \$25/\$50/\$100 - (3%)
34. HOMESENSE..... \$25/\$50/\$100 - (5%)

35. LEON'S FURNITURE..... \$100 - (2%)
36. RONA..... \$50/\$100/\$500 - (3%)
37. SEARS HOME..... \$25/\$50/\$100/\$500 - (3%)

RESTAURANTS & FINE DINING

38. BOSTON PIZZA..... \$25/\$50/\$100 - (5%)
39. BURGER KING..... \$5/\$25 - (5%)
40. EAST SIDE MARIO'S / CASEY'S / RD'S RIBS..... \$25/\$50/\$100 - (5%)
41. HARVEY'S..... \$10/ \$25/\$50/\$100 - (3%)
42. LAURA SECORD..... \$25 - (10%)
43. PIZZA PIZZA..... \$25 - (10%)
44. RED LOBSTER / OLIVE GARDEN..... \$25 - (5%)
45. SUBWAY..... \$25 - (3%)
46. WENDY'S..... \$25 - (3%)

FASHION & ACCESSORIES

47. GAP / BABY GAP / GAP KIDS..... \$25 - (5%)
48. HAKIM OPTICAL *..... \$50 - (10%)
49. LA SENZA / LA SENZA GIRL / SILK & SATIN..... +\$25 - (7%)
50. LE CHATEAU..... \$25 - (5%)
51. MARK'S WORK WEARHOUSE..... \$25/\$100 - (6%)
52. MOORES: THE SUIT PEOPLE..... \$25 - (5%)
53. OLD NAVY..... \$25 - (6%)
54. PAYLESS SHOE SOURCE..... \$25 - (5%)
55. ROOTS / ROOTS KIDS / HOME..... \$25 - (5%)
56. SUNGLASS HUT / WATCH STATION..... \$25 - (5%)
57. SUZY SHIER..... \$25 - (5%)
58. WINNERS..... \$25/\$50/\$100 - (5%)

SPORTING & OUTDOOR

59. NATIONAL SPORTS / SPORTS EXPERTS..... \$25 - (3%)
60. SPORT CHEK / COAST MOUNTAIN SPORTS..... +\$25 - (3%)
61. SPORT MART..... \$25 - (5%)
62. TORONTO BLUE JAYS..... \$25 - (5%)

SPECIALTY RETAIL

63. THE BODY SHOP * +..... \$25 - (5%)
64. TOYS R US..... \$25/\$100 - (2%)

TRAVEL

65. BEST WESTERN HOTELS..... +\$50 - (5%)
66. FAIRMONT HOTELS..... \$100 - (5%)
67. MARRIOTT HOTELS..... +\$50 - (5%)
68. SEARS TRAVEL..... \$25/\$50/\$100/\$500 - (3%)
69. TRAVELODGE HOTELS..... +\$75 - (5%)